



Office of the Director of Central Intelligence

26 February 1974

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Dear

I wanted to write to tell you personally that the position in my immediate office for which you were interviewed has now been filled.

Within the next month or two we will have three additional secretarial vacancies coming up in this overall office, since each of the three NIOs who have not yet been appointed will be needing a secretary. The NIO's secretaries are slotted as GS-09's. I plan to include your name in the list of recommended candidates that I will be giving to each of the new NIOs when he comes on board.

Thank you again for coming for the interview. You made an excellent impression and have an admirable employment record. I wish you every success in your future career.

Sincerely,

George A. Carver, Jr.

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Deputy for National Intelligence Officers

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Office of the Director of Central Intelligence

21 February 1974

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5 February 1974

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Dear [redacted]

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Thank you again for coming for the interview. You made an excellent impression. Your file is a very solid one and as you know, all you lack is experience, a matter that time will shortly correct. I wish you every success in your career in the Agency and would like to talk to you in the future if other positions become vacant in this office after you have had another several months of Agency experience.

Sincerely,

[redacted]

George A. Carver, Jr.  
Deputy for National Intelligence Officers

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Office of the Director of Central Intelligence

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6 February 1974

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I wanted to write to tell you personally that the position in my immediate office which we talked about has now been filled. I apologize for the delay in notifying you of the result, but because the choice was hard it took a long time to make.

As we discussed, within the next month or two, three additional secretarial vacancies will be coming up in this overall office, since each of the three NIOs who have not yet been appointed will be needing secretaries. As you know, these NIO secretarial positions are slotted as GS-09's. As we discussed, you would probably be more interested in one of them than you would have been in the position under consideration at the time of our conversation. I certainly plan to include your name in the list of recommended candidates I will be giving to each of my new colleagues when he comes on board. Thank you again for coming for the interview. You have an outstanding record which is well deserved and I wish you every success in your future career.

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A rectangular box with a black border, intended for a signature.

George A. Carver, Jr.  
Deputy for National Intelligence Officers